AGSA Meeting – February 28th, 2017 – ANSO Room 208

Attendance: Heather Roberston, Natasha Osing, Steffan Gordon, Hilary Argo, Michelle Hak Hepburn, Hannah Quinn, Johnathan Duelks, Emily Leischner (left at 12:16pm)

Chair: Michelle Hak Hepburn

Secretary: Natasha Osing

Meeting came to order - 12:01pm

1. Reading of last two meeting’s minutes
   a. To approve both meetings minutes at the next meeting
      i. ACTION ITEM: send out meeting minutes prior to meeting (Natasha)

2. Updates from reps
   a. Department – Michelle
      i. No update. At next week’s meeting, they will be introducing a job talk schedule for the new bioarchaeology position. Emails for those interested will go out shortly.
   b. LOA - Heather
      i. Getting ready for UBC Archaeology Day (March 18th). Andrew wants to encourage those who have submitted talks/posters to the SAA’s are also submitting to Arch Day or On the Horizon to practice.
      ii. People from outside of the department can also join
   c. GSS – Maia (Not here)
   d. Social Coordinator – Hilary
      i. Coordinating with Maia to organize the food for the poster day (potluck)
      ii. Maia getting a keg/license for the poster event
      iii. Email has been sent about pub night this Thursday
   e. CUPE – Hannah
      i. Nothing to report
   f. Treasurer – Steffan
      i. Need to do more fundraising or else we cannot afford things
      ii. So far, our total revenue is $1290.50; Expenses: $1140.00; profit of approximately $60.80 (not counting travel fund)
      iii. Travel fund from raffles: $100.00. Will be used for next year, we still have money from the department for the travel grant (talk next month about this)
3. AGSA Talks 2017
   a. Clayton had to withdraw from talks due to scheduling. But he has a practice defense (Monday March 6th at 11 in ANSO 2107) (Not part of AGSA)
   b. Catherine’s practice defense is coming up (not part of AGSA) (Tuesday March 7th at 2:30 in ANSO 2107)
   c. Good to spread the word for the students on the way out and see what the process is like
   d. Kamal talking on Thursday (March 2nd)
   e. In the future we need to decide if we want to organize these talks for next year.

4. UBC Archaeology Day (March 18)
   a. Looking for grad student volunteers
   b. Talk to Andrew if you want to participate

5. On the Horizon Conference (March 24)
   a. Next Thursday a meeting in 506 class will happen to organize this
   b. Approximately 20 participating so far
   c. Arranging categories soon
   d. Talk to Tim Allen if you want to participate or sign up via the circulated survey.
   e. Spaces for the posters have been reserved

6. Other Business
   a. Future Fundraising Ideas:
      i. Reaching out to alumni for travel money?
      ii. Crowd funding?
   b. Calendars:
      i. If decide to do this next year (and great feedback from them this year that it is suggested it should) – some tips to increase profit:
         1. Have a table out for the first week to sell them
         2. Sell to undergrads
         3. Pre-selling again

Summary of Action Items:

- Natasha: send out meeting minutes (Jan and Feb) to get approved

Meeting ended at 12:26 pm

MOTION: to end the meeting

PROPOSED BY: Hannah; SECONDED: Heather; All in favour = MOTION CARRIED

Next Meeting: March 21 @ 11:00, ANSO Room 208 (Grad Lounge)