

University of British Columbia
Department of Anthropology

Position: Senior Teaching Assistant	
Eligibility	<ul style="list-style-type: none"> • Must be registered as a full-time student in the MA or PhD program at the UBC Department of Anthropology (ANTH) • Must be currently employed as a teaching assistant (TA) by the UBC ANTH and have at least 1 year of TA or related teaching experience.
Commitment	August 16, 2017 to July 31, 2018 with opportunity for renewal
Number of positions available	Two (2)
Required skills	<ul style="list-style-type: none"> • Proficiency with basic computer software (word processing, excel) • Excellent communication and organization skills (verbal and written)
Duties	<ul style="list-style-type: none"> • Teaching Assistant • Attend 1-day mentorship workshop delivered by CTLT • Facilitate TA training program, and provide continuous leadership and mentorship to TAs • Develop TA training proposal (5 pages + budget) • Deliver program • Evaluate training program • Co-ordinate TA evaluations • Maintain ongoing communication with AGSC Chair • Coordinate with faculty liaison to support TA development, workshops, and engagement • Serve as contact person for Canadian Union Of Public Employees Local 2278 (CUPE2278) in the ANTH
Salary	Please be advised that TAs at UBC are represented by CUPE 2278 and that a Collective Agreement between UBC and CUPE 2278 is in effect.
Supervisors	Dr. Bruce Miller (AGSC Chair)
Application procedure	Please complete the following application form and attach a brief CV highlighting teaching experience, accomplishments and training.

Completed applications should be submitted to the Anth Graduate Office via e-mail at anth.grad@ubc.ca by **Wednesday August 16, 2017**.

Senior Teaching Assistant Application Form

Name:

Student Number:

E-mail address:

Degree being sought at UBC:

Address:

Telephone number:

Entry Date:

Anticipated completion date:

1. Previous Degree(s):

Degree	Institution	Dates

2. List previous and current teaching assistantship appointments held:

Institution	Course title and number	Term dates/ hours worked	Duties

3. What improvements would you initiate/maintain as Senior TA?

Signature of Applicant _____ Date _____