

Meeting Minutes – 28/02/17

AGSA Meeting – February 28th, 2017 – ANSO Room 208

Attendance: Heather Roberston, Natasha Osing, Steffan Gordon, Hilary Argo, Michelle Hak Hepburn, Hannah Quinn, Johnathan Duelks, Emily Leischner (left at 12:16pm)

Chair: Michelle Hak Hepburn

Secretary: Natasha Osing

Meeting came to order - 12:01pm

1. Reading of last two meeting's minutes
 - a. To approve both meetings minutes at the next meeting
 - i. **ACTION ITEM:** send out meeting minutes prior to meeting (Natasha)
2. Updates from reps
 - a. **Department** – Michelle
 - i. No update. At next week's meeting, they will be introducing a job talk schedule for the new bioarchaeology position. Emails for those interested will go out shortly.
 - b. **LOA** - Heather
 - i. Getting ready for UBC Archaeology Day (March 18th). Andrew wants to encourage those who have submitted talks/posters to the SAA's are also submitting to Arch Day or On the Horizon to practice.
 - ii. People from outside of the department can also join
 - c. **GSS** – Maia (Not here)
 - d. **Social Coordinator** – Hilary
 - i. Coordinating with Maia to organize the food for the poster day (potluck)
 - ii. Maia getting a keg/license for the poster event
 - iii. Email has been sent about pub night this Thursday
 - e. **CUPE** – Hannah
 - i. Nothing to report
 - f. **Treasurer** – Steffan
 - i. Need to do more fundraising or else we cannot afford things
 - ii. So far, our total revenue is \$1290.50; Expenses: \$1140.00; profit of approximately \$60.80 (not counting travel fund)
 - iii. Travel fund from raffles: \$100.00. Will be used for next year, we still have money from the department for the travel grant (talk next month about this)

Agenda

3. AGSA Talks 2017
 - a. Clayton had to withdraw from talks due to scheduling. But he has a practice defense (Monday March 6th at 11 in ANSO 2107) (Not part of AGSA)
 - b. Catherine's practice defense is coming up (not part of AGSA) (Tuesday March 7th at 2:30 in ANSO 2107)
 - c. Good to spread the word for the students on the way out and see what the process is like
 - d. Kamal talking on Thursday (March 2nd)
 - e. In the future we need to decide if we want to organize these talks for next year.
4. UBC Archaeology Day (March 18)
 - a. Looking for grad student volunteers
 - b. Talk to Andrew if you want to participate
5. On the Horizon Conference (March 24)
 - a. Next Thursday a meeting in 506 class will happen to organize this
 - b. Approximately 20 participating so far
 - c. Arranging categories soon
 - d. Talk to Tim Allen if you want to participate or sign up via the circulated survey.
 - e. Spaces for the posters have been reserved
6. Other Business
 - a. Future Fundraising Ideas:
 - i. Reaching out to alumni for travel money?
 - ii. Crowd funding?
 - b. Calendars:
 - i. If decide to do this next year (and great feedback from them this year that it is suggested it should) – some tips to increase profit:
 1. Have a table out for the first week to sell them
 2. Sell to undergrads
 3. Pre-selling again

Summary of Action Items:

- Natasha: send out meeting minutes (Jan and Feb) to get approved

Meeting ended at 12:26 pm

MOTION: to end the meeting

PROPOSED BY: Hannah; SECONDED: Heather; All in favour = *MOTION CARRIED*

Next Meeting: March 21 @ 11:00, ANSO Room 208 (Grad Lounge)